

Method of Bid Evaluation

Evaluation Criteria		Evaluation Standards			
		Content		Scoring Rules	Score
	Bid Document Compliance (0–5 Points))	Binding and Sealing of Bid Documents	The hard copies of the technical and commercial bidding documents must be sealed separately in individual envelopes. The USB backups of the technical and commercial documents must also be sealed separately in individual envelopes.	Full marks will be awarded only if all requirements are met; otherwise, no points will be given.	0-1
			The envelope containing the hard copy of the bidding documents must be clearly labeled with the name of the procurement project, tender number, package number, and the name of the bidder. It must also bear the wording “Do not open before (bid opening date and time)” and be sealed with the bidder’s official stamp at the envelope flap.	Full marks will be awarded only if all requirements are met; otherwise, no points will be given.	0-1
		Preparation and Signing of Bidding Documents	Whether the electronic version of the bidding documents is clear and complete.	Full marks will be awarded only if all requirements are met; otherwise, no points will be given.	0-1
			The bidding documents shall be prepared in accordance with the format specified in the bidding documents.	Full marks will be awarded only if all requirements are met; otherwise, no points will be given.	0-1
			The bidding documents shall be signed and sealed by the legal representative of the bidder or their authorized agent (electronic signature for the electronic version or handwritten signature for the paper version).	Full marks will be awarded only if all requirements are met; otherwise, no points will be given.	0-1
		Disqualification Clauses	Substantive modifications to the quantity, name, or description of the project, or changes to the scope of supply.		0
			The format of the bidding documents does not comply with the requirements of the bidding documents, affecting the evaluation and scoring of the bid.		0
		Certification	ISO 9001 or internationally recognized Quality Management System Certificate	Full points if the certificate is valid; otherwise, 0 points.	0-2
			ISO 14001 or internationally recognized Environmental Management System Certificate	Full points if the certificate is valid; otherwise, 0 points.	0-2
			OHSAS 18001 / ISO 45001 or internationally recognized Occupational Health and Safety Management System Certificate	Full points if the certificate is valid; otherwise, 0 points.	0-2
		Audit Reports	Profit & Loss Statement and Balance Sheet for 2022–2024 (including audited reports with CPA firm’s signature and seal for two consecutive years, taking the most recent two years as valid)	<p>The profit & loss statement and balance sheet must be audited by a certified public accountant (CPA) and attached with signed and sealed audit reports.</p> <p>Asset-liability ratio (average of the most recent two consecutive years):</p> <p>≤60% → 2 points; 60% < ratio ≤70% → 1 point;</p> <p>70% < ratio ≤80% 0.5 points; 80% → 0 points</p>	0-2

Part 1: Technical Criteria (Total Score: 100 Points, Weight: 50%)	Prequalification Documents (0–25 points)	Photographic Evidence	Provide photos proving that the products match those shown in the Sinopec Comprehensive Energy Station Image Standards Manual, including evidence of production sites, manufacturing processes, and installation procedures, demonstrating complete in-house production capability	*2 points for each item (production site, manufacturing, installation) matching the Sinopec standard; *An additional 2 points if video evidence is provided; *Maximum of 8 points for this section; *No points awarded if photos do not match or are not provided.	0–8
		Key Materials	Standard Aluminum Composite Panel Usage Requirements	*3 points for providing a written commitment to use qualified aluminum composite panels, along with a contract, invoice, and quality test report. *1 point deducted if no written commitment is provided. *1 point deducted for each missing document (contract, invoice, or quality report).	0–3
			Standard Acrylic Product Usage Requirements	*3 points for providing a written commitment to use qualified acrylic products, along with a contract, invoice, and quality test report. *1 point deducted if no written commitment is provided. *1 point deducted for each missing document (contract, invoice, or quality report).	0–3
			Standard Wall Washer Light Tube Usage Requirements	*3 points for providing a written commitment to use qualified wall washer light tubes, along with a contract, invoice, and quality test report. *1 point deducted if no written commitment is provided. *1 point deducted for each missing document (contract, invoice, or quality report).	0–3
		Disqualification Clause	Submission of false or misleading supporting documents constitutes a violation of the law. If any such materials are found to be fraudulent, the bidder shall be immediately disqualified from the evaluation process and blacklisted by the company.		
	Manufacturing Capability, Safety Production, Product Quality, High-Altitude Work, and Safety Construction	Production Equipment Bidders must have independent manufacturing capabilities for relevant products and provide a list of production equipment (e.g., cutting machines, bending machines, engraving machines, welding machines, vacuum forming machines, polishing machines, painting/baking machines). Equipment purchase contracts, invoices, or ownership certificates must be provided.	Ranked by the number of listed equipment. Top 3: 2 points; Rank 4–6: 1 point; Others: 0 points.	0–2	
		Production Safety License Bidders must provide a valid safety production license issued by the Ministry of Housing and Urban-Rural Development of China or a legal safety production certificate issued by a competent local authority (if outside China).	Valid certificate: 4 points; otherwise: 0 points.	0–4	
		Special Work Operation Certificates Installation personnel must have special operation certificates issued by China's emergency management department or relevant authorities (e.g., welding, high-altitude work, electrician), or equivalent Sri Lankan certifications.	1 point per certificate, up to 3 points (must provide social insurance proof).	0–3	

Technical Responsiveness (22–50 Points)	Requirements	Technical Implementation Plan Bidding documents must include installation plans, progress schedules, safety commitments, quality assurance targets, civilized construction, and safety emergency response plans.	Generic or irrelevant plans: 0 points. For Sinopec-standard installation plans, the following items will be scored (each item earns 1 point, up to 6 points): ① Pre-installation preparation (tech, management, tools, personnel) ② Construction plan ③ Progress schedule ④ Safety commitment ⑤ Quality assurance measures (for environment, fire, electrical, height, etc.) ⑥ Civilized construction and emergency response measures	0–6
	Technical Proposal Evaluation (Overall Manufacturing Capability, Quality Control, Technical Standards, Product Specs, etc.)	Top Tier	Strong capability with well-designed structures, excellent materials, high capacity; diverse, well-analyzed installation methods (welding, riveting, adhesives, bolts); effective waterproofing and light-leakage control; sound and feasible quality control (tolerances, deformation control, sealing, waterproofing/corrosion protection); economical and convenient post-maintenance.	13.5–17.5
		Second Tier	Adequate capability with generally strong structures, good materials, and sufficient capacity; limited flexibility in installation methods; basic waterproofing and light-leakage prevention; reasonable but less comprehensive quality control measures; acceptable post-maintenance convenience.	8.5–12.5
	Quality, Service, and Progress Evaluation	Product Warranty Commitment	*Warranty less than 5 years: Disqualified *Warranty 5 years or more: 1 point per additional year, up to 5 points	0–5
	Performance, Quality, and Service			
Evaluation (–8 to 20 points)	Supply Record	The bidder shall provide supply and installation records for similar decorative standard components between Jan 1, 2019, and the bid closing date, including copies of contracts or purchase orders, along with matching invoices, detailed item lists, and total value summaries.	For similar decorative standard component supply records (regardless of whether related to Sri Lanka): • If the bidder is a Sri Lanka-based supplier: - Contract value < LKR 50 million: 0 points - LKR 50–100 million: 5 points - LKR 100–300 million: 7 points - > LKR 300 million: 10 points • If the bidder is based in China or elsewhere: - Contract value < RMB 10 million: 0 points - RMB 10–20 million: 5 points - RMB 20–30 million: 7 points - > RMB 30 million: 10 points • In a consortium, the lowest-scoring member will determine the final score. Provide copies of contracts or purchase orders, along with matching invoices, detailed item lists, and total value summaries.	0–10
		The bidder shall provide records of standard component supply for fuel station renovation projects in Sri Lanka between Jan 1, 2019, and the bid closing date (e.g., fascia, column cladding, product lightboxes, brand signs; not limited to Sinopec).	Scored per station: 2 points each, max 6 points. Valid contract pages or purchase orders and corresponding invoices must be submitted.	0–6

			The bidder shall provide records of standard component supply for fuel station renovation projects outside China and Sri Lanka between Jan 1, 2019, and the bid closing date (e.g., fascia, column cladding, product lightboxes, brand signs; not limited to Sinopec).	Scored per station: 2 points each, max 4 points. Valid contract pages or purchase orders and corresponding invoices must be submitted.	0~4
	Bidder Credit Evaluation (-12~0 Points)	Malicious Bidding Behavior	The bidder makes obviously untrue bids, and the quoted situation is clearly unrealistic.	Yes, deduct 1 point; No, 0 points	-1~0
			The bidder uses improper means to interfere with other bidders, disrupt the bidding process, or obstruct normal bidding activities.	Yes, deduct 1 point; No, 0 points	-1~0
			The bidder withdraws from the bid without justification, or claims non-participation after purchasing bidding documents.	Yes, deduct 1 point; No, 0 points	-1~0
			Other malicious bidding behavior.	Yes, deduct 1 point; No, 0 points	-1~0
		General Misconduct	Fails to cooperate with inspections by Sri Lankan government authorities such as customs or police.	Yes, deduct 2 point; No, 0 points	-2~0
			The bidder is reported by a third party for deliberately fabricating facts or falsifying supporting documents.	Yes, deduct 2 point; No, 0 points	-2~0
			The bidder submits a bid with a price significantly below its actual cost and fails to demonstrate the capability to perform the contract in accordance with such low pricing.	Yes, deduct 2 point; No, 0 points	-2~0
			Other behaviors that are illegal, in violation of regulations, or explicitly prohibited.	Yes, deduct 2 point; No, 0 points	-2~0
Part 2: Commercial Criteria (Total Score: 100 Points, Weight: 50%)	Commercial Evaluation (100 Points)	Evaluation Scoring Rules	<p>This project adopts the Lowest Price Method for price evaluation, with a total of 100 points allocated to the price component.</p> <p>Each bidder's total evaluated price shall be calculated based on the unit prices quoted for each item in the Bill of Quantities, combined with the predefined weightings assigned by the Purchaser. During evaluation, all quoted prices will be subject to weighted summation to determine each bidder's total weighted price, which will serve as the basis for calculating the price score.</p> <p>Among all technically compliant bids, the bidder with the lowest total weighted price shall be awarded the full 100 points.</p> <p>The price scores of other bidders shall be calculated using the following formula:</p> <p>Price Score=(Lowest Evaluated Price/ Bidder's Evaluated Price)×100</p> <p>The price evaluation shall be based on the total cost of all materials quoted by the bidder, and the quotation must cover all items listed in the Bill of Quantities.</p> <p>All scores shall be rounded to two decimal places.</p>		
		Other Terms and Requirements	<p>1. The bidder must ensure that at least 80% of the items listed in the schedule are covered in their offer. If the number of items quoted falls below 80% of the listed products, the bidder's commercial score shall be recorded as zero.</p> <p>2. If the bidder does not quote for all listed items but covers more than 80% of the products, then for evaluation purposes, the unquoted items shall be included in the total price based on the reference ceiling prices.</p> <p>3. The bidder's quoted prices for each item in the schedule must not exceed the corresponding reference ceiling price. If any single item is priced above the reference ceiling, the bid shall be deemed non-compliant, and the commercial score shall be zero.</p> <p>4. If the bidder is a consortium, the actual supplier for each quoted item must be clearly specified in the bid to ensure supplier identity and clearly defined responsibilities.</p>		